

Down to Earth

Board Meeting

Date: 2 April 2020

Start time: 07:44 PM

Location: <https://dte.coop/live.meeting>

<https://dte.coop/to/zoom>

(02) 8015 2088 Meeting ID Number 2362803611

Not held at a physical location due to it being illegal to gather/hold meetings in physical space due to current pandemic.

MEETING OFFICIALS

CHAIR Kate Shapiro

MINUTES Kate Shapiro & Robin Macpherson

HOSTS Kate Shapiro & Robin Macpherson

DIRECTOR ATTENDEES

- Coral Larke
- Kate Shapiro
- Robin Macpherson
- Mark Rasmussen
- Grant Waldram
- Kathy Ernst

ABSENT

- Troy Reid

ACKNOWLEDGMENT OF COUNTRY

We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging.

MINUTES OF THE PREVIOUS MEETING

Confirmation of previous minutes (Procedural)

- Minutes December
 - Grant completing minutes this weekend or will be advising Coral to complete if he cannot
- Minutes February
 - Grant completing minutes this weekend or will be advising Coral to complete if he cannot

MATTERS ARISING

CORRESPONDENCE

Ceres Letter re: cancellation of venue hire due to pandemic – venue hire usually handled by OC – Board to reply given Ceres require reply/acknowledgement of cancellation of hire ASAP and OC do not meet until last Thursday. This is an expected letter due to new laws in place.

AGENDA

Motions passed by circular resolution

1. Motion “that the DTE Board of Directors acknowledges the resolution of the ConFest Committee to cancel 2020 Autumn ConFest due to COVID-19 and that the Board requires all ConFest Committee budgets allocated to be returned to the ConFest Committee bank account ASAP and money to be returned to the debit card on a case by case basis”.
2. Motion ‘that the Board of Directors has determined its ability to exercise duty of care of volunteers working on DTE properties during the escalation of COVID-19 pandemic is limited. Consistent with other

organisations instructing its workforce to stay home, and consistent with current government advice regarding non-essential activity, no persons shall be permitted to enter DTE properties from 9PM Saturday 21 March 2020 until further notice, and all current occupants on DTE properties are instructed to vacate DTE properties by midday Tuesday 24 March 2020.”

Moved: Mark Rasmussen

Seconded: Robin Macpherson

Decision: PBC

Motion 3: That the board recognises that Kathy Ernst has fulfilled her obligations as per rule 44 2) c) to register as a bank signatory for DTE accounts.

Moved: Kate Shapiro

Seconded: Coral Larke

Outcome: PBM (5 for 1 against)

Motion 4: That Kathy Ernst investigates closing down all but one of the ANZ accounts and transferring money from Bendigo Bank to the remaining ANZ account so that we have \$250,000 in ANZ.

Moved: Kathy Ernst

Second: Robin Macpherson

Outcome: PBC

Motion 5: That the following directors be the only signatories of all ANZ bank accounts of the Down to Earth Victoria Cooperative: Kathy Ernst, Robin Macpherson, Grant Waldram, Mark Rasmussen, Kate Scholem, Coral Larke, Troy Reid

Motion: Mark Rasmussen

Seconded: Grant Waldram

Outcome: PBC

Minute notations:

Complaint: Coral requested that the following be noted in the minutes. She asserts that “for the discussion held 21st March, 2020 little effort was made to inform all directors. [Coral states that] the motion was circulated at 3.57 PM when the meeting started at 4PM. Resulting in not being aware of the

meeting.” Grant and Mark asserted that there had been warning given prior and that the motion had been circulated to all directors for input and left for some time, giving Coral the opportunity to respond to the motion wording. Heated discussion ensued. Coral departed from the meeting. Discussion aborted.

Further orders of business discussed:

- Discussion around correspondence. East Brunswick post office to be renewed. Hughesdale post office. Kate attempted to contact Coral as she has been picking up Hughesdale mail however unable to reach. Troy is secretary. Not available for contact. Further discussion needed regarding the process of correspondence to continue however the two directors who have been handling correspondence were not in meeting so discussion to be taken offline. Robin to follow up re: post boxes.
- Discussion around finances of the cooperative and cooperative spending. In depth discussion took place with contribution by directors and members present. Current financial year budgets need review. Exact motions unable to be agreed upon. It was also acknowledged two directors were not present for input (Coral had departed, Troy not present). Further discussion to continue via circulation of documents.
- Brought to the attention that the OC passed a motion that they did not accept the decision of the directors to close the sites. Board members clarified that their decision still stood.

MEETING CLOSED

23:00

NEXT BOARD MEETING

Thursday 7th May